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SOUTH CAROLINA BOARDS & COMMISSIONS

Opportunities for Older Citizen Representation



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American Association of Retired Persons

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CITIZEN REPRESENTATION PROJECT

SOUTH CAROLINA BOARDS AND COMMISSIONS

Opportunities for Older Citizen Representation

Prepared for the
American Association of Retired Persons
Consumer Affairs Section
Program Department

With the Cooperation of
The Joint Legislative Study Committee on Aging
South Carolina General Assembly
Senator Hyman Rubin, Chairman

August, 1982

INTRODUCTION

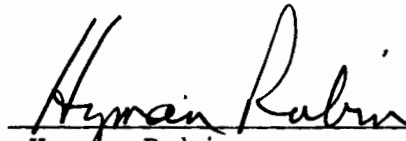
This is a guide to boards, commissions, and committees which affect the lives of all South Carolinians. Some affect older South Carolinians directly, such as the Commission on Aging and the S. C. Board for Barrier Free Design. Others affect older citizens indirectly as they relate to the environment in which citizens live and in the lives of their children and grandchildren.

It is well recognized that the knowledge and experience of older citizens makes for valuable contributions to public boards and commissions. There is no barrier to such service, but potential talent can easily be overlooked. Older citizens should be well represented on these bodies not only for the contributions they can make but also for their own fulfillment. The Committee on Aging has always emphasized the use of older citizens in gainful employment and volunteer work. It is gratifying that much progress has been made in these efforts.

The Committee is, therefore, happy to cooperate in the development of this publication. It points out opportunities for service with the belief that those services can be accomplished to a greater degree with the support of well-qualified seniors. We encourage efforts of sponsorship by the appropriate officials and elective bodies who can accomplish such appointments.

We have omitted boards whose members hold full-time salaried positions and ad hoc advisory committees and task forces which tend to be short-lived by nature. We have included a wide variety of possibilities for service in the hope of finding something of interest for everyone. For information on all boards, see the Legislative Manual which can be obtained from your state legislator or by writing the General Assembly of South Carolina and enclosing \$4.00.

This document is part of the larger Citizen Representation Project of the American Association of Retired Persons which recruits, trains, seeks appointments, and provides support for older citizen representation on boards and commissions in both business and government.


Hyman Rubin
Chairman
Joint Legislative Committee on Aging
South Carolina General Assembly

ACKNOWLEDGEMENTS

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Copies are available in limited quantities, free of charge, from:

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I. SEEKING AN APPOINTMENT

Have you ever wanted to get in your two cents worth before the government makes policies that affect your pocketbook and well-being? You may be surprised to learn how many opportunities there are to do just that.

State and local government include citizen or public representation on numerous boards, commissions and panels that either make policy or advise the officials who do. Of course, there is far more to being a consumer representative than simply voicing an opinion or editorializing about the latest pronouncements from City Hall. It is a serious and time-consuming job that requires commitment, tenacity and a willingness to maintain ties with the constituency or public you represent.*

If you are civic-minded and believe the public deserves to be heard in governmental decision making, why not apply for appointment to the consumer or "senior citizen" slot on a board or commission in your area? Experience, maturity and ties to the community are just the qualities that make attractive candidates and produce high calibre public representatives.

Appointment procedures vary, but some rules of thumb can be adapted to most situations. A good deal may depend on who you know and whether you are in the right place at the right time. Many consumer members on boards and commissions are invited to serve because they have been active in a particular field.

* To learn more about how to effectively represent the public on boards and commissions, read "Representing the Consumer: Strategies for Effective Board Participation" published by the Consumer Affairs Section of NRTA-AARP 1981.

STEP ONE — PICK YOUR TARGET

The first step is to examine your interests and qualifications. Do you feel strongly about a particular consumer issue--utility rates, nursing home care, home-improvement contracting? Maybe you would like to serve on a board that licenses or regulates professionals and tradespeople. Are you interested in minority or women's rights? Perhaps you qualify for a board concerned with equal employment or fair housing.

Do you have a special interest--the rights of the handicapped or preservation of the coast? Do you have a background in administration, accounting or civic affairs? Perhaps you want to serve on a health systems agency board, planning commission, or some other body with fiscal and management responsibility. Are you a homemaker with experience within PTA clubs and community groups? Qualifications like these are valuable on many boards that rely on group decision-making and try to keep in touch with the citizenry their decisions affect.

Once you've identified one or two areas of interest, use this guide to identify the boards, commissions, or committees that impact on your area of interest. Look first at the Table of Contents and then at the description of the board's purpose found in the body of the book.

Most of the boards listed are at the state level, which generally means that they meet in Columbia; however, there are a few exceptions to that rule. If you are unable or unwilling to drive to Columbia, you may want to consider seeking an appointment on a regional or county-level board. The regional/county boards listed are those that can be found around the State consistently. There are many other local boards within your county or municipality. For information about those, contact your county council offices or city hall.

Call or write boards or commissions you're interested in and find out when and where the board will meet next. Attend at least one meeting to decide if you're still interested in seeking appointment. If you are, make it a point to talk with one of the board members or staff about the board either immediately following the meeting or by arranging another meeting.

Don't forget to ask practical questions about workload and other obligations. Find out how frequently the board meets and where. If it meets only once a year, it may be a 'do-nothing' board and your time will be better spent elsewhere. If it meets far from your home, will you be able to get to every meeting? Ask if expenses are covered for travel, phone, postage, photocopying, meals and the like.

How much work is expected between meetings? If there is none, it may be a rubber stamp board; if there is a lot, be sure

you have the time to commit. If there is more than one consumer or public representative, the job is generally easier because you can give each other moral and technical support.

Whoever you talk with, let them know you are interested in appointment to the board and offer to submit a resume or biography. This may be all that is needed to prompt an invitation to serve. Ask to be put on the mailing list for meetings and information.

STEP TWO —MAKING APPLICATION

You need an up-to-date resume or short biography to document the skills, experience and education that qualify you for appointment. There is no need to be discouraged if you haven't advanced degrees or long years of work experience. Volunteer community activities and running a household are coming to be appreciated as excellent training in administration, policymaking, financial planning, group dynamics and crisis management.

Don't be modest. List all activities and qualifications you think are pertinent to the board you are interested in. Go into greater detail about personal history and community activities than one might in a job application. In case it has been a while since you prepared a resume, here are some suggestions from the Maryland Commission for Women and a sample resume:

"The purpose of your resume is to back up your application--to present your background, qualifications, and experience in terms relevant to the needs of the commission or board for which you are applying. All pertinent background experience, both as a paid worker and a volunteer, should be included.

Be positive. Concentrate on your good points.

In general, your resume should be neat, well-organized and typed on good quality paper. Leave lots of white space on the page to make it more attractive. Organize the information into the following sections:

- 1) Basic Information. Name, address, telephone number. (Make sure you list a number where you can be reached or where a message can be left during the day.)
- 2) Qualifications. This section will be similar to the second part of your cover letter. Give a 50-100 word statement of your experiences (personal, voluntary, paid, educational) which relate to the position for which you are applying. Stress strong action verbs such as "accomplished," "expanded," "instructed," "secured," "solved," and "supervised." Lead off with the most relevant information.

- 3) Background. Describe your volunteer experiences, community activities, special projects, education, professional work, awards, etc. Give a one-sentence explanation of each item, followed by more details.

Traditionally these entries are listed in reverse order, with the most recent experiences first, followed by earlier ones. However, if your volunteer or professional career has been interrupted frequently or for a long stretch of time by other duties and responsibilities such as childrearing, list your experience in order of relevance to your application rather than chronologically. In any case, for jobs and volunteer positions, list your title first, followed by meaningful duties. Then list the agency or company and the dates.

- 4) Other. In this section, you can give important but not directly related facts and experience. Also list references.

Compose a brief cover letter to the appointing official. In your cover letter, state the position you aspire to, briefly summarize your credentials and express a commitment to serve conscientiously. Show you know something about the purposes, operations and current activities of the board. Show how you qualify as a representative of the people affected by the board's work and that you understand the role of a consumer representative. Say something about what you would like to accomplish if appointed.

Stress your strong points, whether they are professional experience, civic activities or commitment to effective service. The sample letter which follows illustrates how a homemaker with little professional experience might explain her qualifications for a position on a nursing home ombudsman board.

You will notice that most of the members of boards and commissions are appointed by the Governor. Naturally you will want to submit your letter of application to the Governor's Office, but, in addition send a copy of your letter and resume to the House and Senate members who represent you in the South Carolina General Assembly. Ask them to support your application and to assist you in whatever way possible, either by writing the Governor in your behalf or by getting the endorsement of the entire legislative delegation as necessary in some appointments.

You will also notice that many of the boards have staggered memberships; that means that there are one or two vacancies every year. All members serve the same number of years but are appointed at different times to give the boards continuity. You need to know when the next vacancy will occur. This information can be found by looking at the Legislative Manual which was referred to in the "Introduction," by calling one of your legislators, or by getting in touch with the Governor's Office.

Don't be afraid to start early; even a year or two in advance may be needed in some cases.

You may need one other piece of information, and that is the number of your Congressional and Judicial District. You will see that many of the boards are appointed by either Congressional or Judicial District. That will help you in knowing who to contact for support and also in knowing when the next vacancy will occur. A map showing these districts can be found on the back cover of this guide.

To help you plan what you will put in your resume and in your cover letter, here is what the League of Women Voters of Florida Education Fund says about what officials consider when making an appointment. Following that is a sample resume and cover letter.

WHAT DO OFFICIALS CONSIDER WHEN MAKING APPOINTMENTS?

COMPETENCY. Demonstrated by past performance, competency is the ability to:

- o Understand basic facts and issues;
- o Be responsible in attendance and participation;
- o Understand the political climate, especially that of the appointing official;
- o Show past evidence of voluntary service to the community;
- o Express ideas without creating undue hostility;
- o Commit the time necessary to carry out appointive tasks;
- o Demonstrate personal integrity;
- o Garner public support for decisions and recommendations.

REPRESENTATION OF CONSTITUENCY. Government heads are also concerned with appointing individuals who are leaders of a particular group or organization and who, in this way, represent a constituency. Often the appointing official view this constituency as potentially supportive of his/her programs and possibly of his/her candidacy later for public office.

An individual has a constituency when he/she is recognized as an outstanding advocate of a group's special concerns. For example, an individual with a constituency is one who:

- o Is an effective member of a volunteer organization: a professional group, labor union, public interest group, business organization, minority organization, religious group, or a local/regional advisory board (members of such boards are often given preference in appointment to similar statewide boards);
- o Has waged or managed an effective campaign for public office;
- o Has organized an effective citizen's group for needed change;
- o Is recognized as an advocate for an ethnic or minority group;
- o Is an outstanding member of his/her vocation;
- o Is an active political party worker.

BALANCE. Appointing officials are concerned about appointing a board whose membership is balanced with adequate representation by women, racial and ethnic minorities, a wide spectrum of interest groups, political parties, and - especially important - geographical distribution.

CITIZEN'S GUIDE TO STATE-LEVEL ADVISORY BOARDS, League of Women Voters of Florida Education Fund, The Florida Voter, Nov-Dec., 1981

SAMPLE RESUME

Arlene Peterson
990 Fifteenth Street
Los Angeles, CA 90007

213/555-8899

Education

B.A. in Mathematics and Accounting from the University of California at Los Angeles, 1922.

Experience

Volunteer in three Culver City nursing homes for the past twelve years. Responsibilities include counseling residents and their families, advising administrators on residents' problems, assisting nurses' aides, and organizing educational seminars for patients and their families.

Campaign volunteer every two years since 1962 to elect city councilmen, mayors, state legislators, U.S. Congressmen and Senators and U.S. Presidents (Democratic). Prepared testimony, speeches and press releases for candidates; organized rallies and social functions and fundraisers; conducted four voter registration drives and managed campaign offices (budget, personnel, operations, and planning for campaigns).

Member of the Presbyterian Church Guild, Chair of PCG Community Involvement Committee. Activities include setting church policy and increasing community involvement in church activities. Board responsibilities include keeping the church fiscally sound, overseeing staff, and planning.

President, Chapter, American Association of University Women, 1974-76.

Member, Advisory Council to Los Angeles County Area Agency on Aging, 1976-1980.

Personal Information

Age: 82

Ethnicity: Caucasian

Marital Status: Married with seven children

SAMPLE COVER LETTER

Supervisor John Smith
Los Angeles City Board of Supervisors
111 11th Street
Los Angeles, CA 00000

Dear Supervisor Smith:

I am very interested in working on nursing home issues in the city of Los Angeles. Please consider this letter a request to be considered for appointment to the Board of Directors of the Los Angeles Health Systems Agency when there is a vacancy for a consumer representative from my district (Culver City).

For the past twelve years I have been an active volunteer in the three nursing homes in my community. I am a companion, a listener, a nurses' aide when crisis situations arise, an advisor to the administrator on the problems of the residents. I have even done counseling with families because these homes have no social worker on staff. My insight into the special problems of isolation, loss of self-respect and personal influence, mental confusion and family rejection make me a particularly apt candidate to represent the patients' interests on the Board of planning agency for health facilities. I also understand the administrative side of the issues: problems with staffing, costs of materials, Medicare/Medical eligibility and reimbursement procedures and the need for competent administrators in homes.

These capabilities, along with my previous experience on the Area Agency on Aging Advisory Council in Los Angeles and my work on democratic campaigns in the city and the state combine to make me an individual who understands government and understands nursing homes and their problems. I wish to put my skills, experience and sensitivity to work on behalf of the problems of the elderly; to work for the benefit of the citizens of Los Angeles by serving on the Board of the Health Systems Agency.

Attached is a copy of my resume. I will be happy to provide you with references should you ask for them. I look forward to hearing from you.

Sincerely,

Arlene Peterson

cc: State Senator
State Representative
Nursing Home Administrator

STEP THREE — PROMOTE YOURSELF

Sometimes appointments are made on the strength of a resume and application letter, but more often than not they come as a result of self-promotion and determination to succeed.

In addition to securing the support of your House and Senate members, get endorsements and recommendations from people and organizations that influence the appointment or are affected by the board's activities and decisions. It is usually wise to ask for endorsements from all across the political and ideological spectrum--people who know your accomplishments, people with political influence, people who speak for consumer or senior organizations, women's and men's groups, civic associations, and so on.

Talk about your desire to be appointed. Express your enthusiasm. Circulate your resume. Even if you don't get appointed the first time, your name may come to mind the next time there is a vacancy.

Ask for an interview with the appointing official or those who advise him or her so you can demonstrate in person your enthusiasm and commitment. Be prepared to expand upon the thoughts in your cover letter about your qualifications and goals. Show that you know something about the board's duties--while you can't be expected to have a complete command, you should know enough to ask the "right" questions.

We hope this guide piques your interest and that you will apply to serve on a board. It is important that citizens be heard in governmental decision-making and retired people can offer experience, savvy, connections and time. Consumer representation is a challenge that offers enormous rewards when done with enthusiasm and skill. Good Luck!

II. STATE BOARDS, COMMISSIONS AND COMMITTEES

This list of state boards, commissions, committees and councils is the most up-to-date guide for older South Carolina consumers seeking public member positions at the state level. We have excluded those whose members are salaried or who exclude public members. We have included some regional or county boards if they are accessible to all parts of the State.

DEFINITION OF TERMS

"Public Member" in this guide refers to a person appointed as a representative of the general citizenry of the State rather than a person employed by a business, industry, or government involved in or affected by the board's decisions. For the purposes of this document, all board or commission members are considered public members unless legislatively specified that they are members of a certain industry, business or government agency.

"Staggered terms" means that a board has one or two vacancies every one or two years so that the board has continuity--not all members are new at the same time.

"Legislative Delegation" refers to the South Carolina House and Senate members who represent your county in the General Assembly.

"With the advice and consent of the Senate" means that the Governor's appointment must be voted on affirmatively in the Senate to become official.

COMMERCE AND INDUSTRY

AGRICULTURAL STABILIZATION AND CONSERVATION SERVICES

PURPOSE: The State committee oversees the administration of all programs of the Agricultural Stabilization and Conservation Services of the U. S. Department of Agriculture including Agricultural Conservation, market quotas, setaside programs, Rural Clean Water Programs, and the like.

PUBLIC MEMBERS: 6 of 7

TERM: 1 year; appointed by the Secretary of Agriculture.

CONTACT: 909 Strom Thurmond Federal Bld.
Columbia, SC 29201
(803) 765-5186

AGRICULTURE COMMISSION OF SOUTH CAROLINA

PURPOSE: The Commission seeks ways to strengthen the agriculture interest in the State, advance the overall economy of the people, and keep pace with the agricultural demands. It also has policy-fixing powers relating to the South Carolina Department of Agriculture.

PUBLIC MEMBERS: 17 of 20

TERM: 4-year staggered terms; 16 elected from each Judicial Circuit by the legislative delegations from the respective Circuit and the chairperson appointed by the Governor.

CONTACT: Rm. 527, Wade Hampton Bld.
P.O. Box 11280
Columbia, SC 29211
(803) 758-2426

COMMERCE AND INDUSTRY (con't)

AGRICULTURE STUDY COMMITTEE

PURPOSE: This legislative Committee acts as liaison group to study the programs and problems of agriculture in the State.

PUBLIC MEMBERS: 5 of 15

TERM: 4-years; appointed by the Governor.

CONTACT: 412 Gressette Bld.
Columbia, SC 29211
(803) 758-5238

APPRENTICESHIP COUNCIL

PURPOSE: The Council oversees the implementation of the South Carolina Voluntary Apprenticeship Act which created the Division of Apprenticeship under the South Carolina Department of Labor.

PUBLIC MEMBERS: 6 of 11

TERM: 3-year staggered terms; appointed by the Governor with the advice and consent of the Senate of whom three are employers and three are employees.

CONTACT: 3600 Forest Drive
Box 11329
Columbia, SC 29211
(803) 758-2851

AWAY-FROM REACTOR STORAGE COMMITTEE

PURPOSE: The Committee was created to officially consult with the Federal Government concerning the establishment of an away-from-reactor facility in South Carolina for spent nuclear fuel.

PUBLIC MEMBERS: 2 of 9

TERM: 4 year; appointed by the Governor.

CONTACT: P.O. Box 11450
Columbia, SC 29211
(803) 758-3208

COMMERCE AND INDUSTRY (con't)

BUILDING CODE COUNCIL, SOUTH CAROLINA

PURPOSE: The Council has the responsibility of approving non-standard building and construction codes requested by municipalities and counties.

PUBLIC MEMBERS: 12 of 13

TERM: 6-year staggered terms; Governor appoints as follows: 1 architect; 1 handicapped representative; 1 representative from: Municipal Association, Building Officials' Association, Association of Counties, Building Trade Council, electric utility industry, Association General Contractors, Home Builders Association, gas industry, electric industry and plumbing industry.

CONTACT: 300 Gervais St.
Columbia, SC 29201
(803) 758-7575

DAIRY COMMISSION, SOUTH CAROLINA

PURPOSE: The Commission is responsible for regulating the marketing of milk including a production incentive plan, uniform classification of milk and minimum prices for each classification of milk.

PUBLIC MEMBERS: 10 of 11

TERM: 3-year terms; appointed by the Governor of which 5 are consumers, 3 producers, 1 a distributor and 1 a retail merchant.

CONTACT: Rm. 207, 1026 Sumter St.
Columbia, SC 29201
(803) 758-2756

COMMERCE AND INDUSTRY (con't)

FINANCIAL INSTITUTIONS, BOARD OF

PURPOSE: The Board has the responsibility of approving the establishment of and supervising the operation of State chartered banks, building and loan associations, cash depositories, credit unions and consumer finance companies.

PUBLIC MEMBERS: 8 of 9

TERM: 4-year staggered terms; appointed by the Governor with the advice and consent of the Senate of which 3 are recommended by State Bankers Association, 2 recommended by State Savings and Loan League, 1 recommended by the Consumer Finance Association, 1 recommended by State Cooperation League, and 1 unaffiliated consumer.

CONTACT: 221 Hampton Office Bld.
Box 11194
Columbia, SC 29211
(803) 758-2283

FUNERAL SERVICE, SOUTH CAROLINA STATE BOARD OF

PURPOSE: The Board regulates the practice of embalming and funeral directing.

PUBLIC MEMBERS: 0 of 9

TERM: 3-year staggered terms; appointed by the Governor, 1 from each Congressional District and 3 at-large.

CONTACT: P.O. Box 11450
Columbia, SC 29211
(803) 758-3208

NOTE: Only currently practicing licensed funeral directors and embalmers are eligible for this Board.

COMMERCE AND INDUSTRY (con't)

HOME BUILDERS COMMISSION, SOUTH CAROLINA RESIDENTIAL

PURPOSE: The Commission was created to upgrade the home building industry and as a protection for the public.

PUBLIC MEMBERS: 3 of 7

TERM: 4-year staggered terms; appointed by the Governor by and with consent of the Senate, 1 from each Congressional District and 1 at-large.

CONTACT: 2221 Devine St., Suite 312
Columbia, SC 29205
(803) 758-7091

HOUSING BOARD, SOUTH CAROLINA MANUFACTURED

PURPOSE: The Board serves as the regulatory and licensing agency for manufactured housing in South Carolina.

PUBLIC MEMBERS: 7 of 8

TERM: 4-year staggered terms; appointed by the Governor.

CONTACT: 300 Gervais St.
Columbia, SC 29201
(803) 758-5378

INDUSTRIAL COMMISSION, SOUTH CAROLINA

PURPOSE: The Commission is responsible for administering and enforcing the Workmen's Compensation Law and regulations thereto.

PUBLIC MEMBERS: 7 of 7

TERM: 6-year staggered terms; appointed by the Governor with the advice and consent of the Senate.

CONTACT: 1800 St. Julian Place
Columbia, SC 29204
(803) 758-3251

COMMERCE AND INDUSTRY (con't)

INSURANCE COMMISSION

PURPOSE: The Commission is charged with establishing general policies and broad objectives to be followed by the Insurance Commission regarding the operation of the insurance industry of the State.

PUBLIC MEMBERS: 3 of 7

TERM: 6-year staggered terms; appointed by the Governor with the advice and consent of the Senate, 1 from each Congressional District and 1 at-large.

CONTACT: 2711 Middleburg Dr.
Columbia, SC 29204
(803) 758-3266

INSURANCE LAW STUDY COMMITTEE

PURPOSE: This legislative Committee studies all phases of the insurance industry and related laws. Recommendations for improvement are submitted to the General Assembly at least annually.

PUBLIC MEMBERS: 3 of 10

TERM: 4 year terms; appointed by the Governor.

CONTACT: Box 142
Columbia, SC 29202
(803) 758-2732

INSURANCE STUDY COMMITTEE, AUTOMOBILE

PURPOSE: this legislative Committee makes a continuous study and investigation of all facets of automobile insurance.

PUBLIC MEMBERS: 5 of 15

TERM: 2-year terms; appointed by the Governor.

CONTACT: Box 142
Columbia, SC 29202
(803) 758-2732

COMMERCE AND INDUSTRY (con't)

LICENSING OF PROFESSIONAL OCCUPATIONS

PURPOSE:

There are many professions and occupations which require examinations and licensing before the profession may be practiced in South Carolina. In almost all cases, boards have been instituted to oversee these examinations and licensing procedures and take whatever steps necessary to regulate the industry. Only a few, such as dentistry, medicine, opticianry and optometry, are specifically assigned the responsibility of hearing complaints. Most of the boards meet only 1 or two times a year; a few meet quarterly.

Because these professions and occupations often touch upon the lives of all citizens, it is important that citizens who have no interest other than good service have input into the licensing and regulating of these professions. To that end, the General Assembly has gradually been adding one or two public members to these boards.

A list of these boards follows. If you wish to be considered for appointment, take the following steps:

1. Contact the Governor's Office, either by writing (P.O. Box 11450, Columbia, SC 29211) or phoning (803-758-3208) to find out whether the board has public members and, if so, when the appointment runs out.

COMMERCE AND INDUSTRY (con't)

LICENSING OF PROFESSIONAL OCCUPATIONS (con't)

2. If the board has public members, write the Governor and your legislative delegation requesting an appointment.

Accounting	Nursing Home
Architects	Administrators
Auctioneers	Occupational
Barbers	Therapy
Chiropracters	Opticianry
Contractors	Optometry
Cosmetic Arts	Pharmacy
Dentistry	Physical
Engineers	Therapists
Environmental Systems	Podiatry
Operators	Psychology
Foresters	Sanitarians
Law (admission to the	Social Workers
Bar)	Speech Pathology
Medicine	and Audiology
Nursing	Veterinarians

MINING COUNCIL

PURPOSE: The Council acts as the advisory body for the Interstate Mining Compact.

PUBLIC MEMBERS: 3 of 12

TERM: 3-year staggered terms; appointed by the Governor with the advice and consent of the Senate to represent nongovernmental conservation interest.

CONTACT: 2221 Devine St., Suite 222
Columbia, SC 29205
(803) 758-3823

COMMERCE AND INDUSTRY (con't)

PARKS, RECREATION AND TOURISM COMMISSION

PURPOSE: The Commission governs the Department of Parks, Recreation and Tourism (PRT). PRT was created to promote the State's tourist attractions, to develop and expand the State's park system, and to preerve and perpetuate the State's rich historic areas.

PUBLIC MEMBERS: 7 of 11

TERM: 6-year staggered terms; appointed by the Governor with the advice and consent of the Senate; 1 from each Congressional District and 1 at-large.

CONTACT: 1205 Pendleton St., Box 113
Columbia, SC 29201
(803) 758-2566

PORTS AUTHORITY, SOUTH CAROLINA STATE

PURPOSE: The Authority is responsible for developing and improving the harbors and seaports of the State to handle waterborne commerce from and to any part of the State, other states or foreign countries.

PUBLIC MEMBERS: 9 of 9

TERM: 7-year staggered terms; appointed by the Governor with the advice and consent of the Senate.

CONTACT: Central Office
176 Concord St.
Box 817
Charleston, SC 29402
(803) 723-8651

COMMERCE AND INDUSTRY (con't)

PUBLIC SERVICE AUTHORITY, SOUTH CAROLINA

PURPOSE: The Authority was created to construct and operate the Santee-Cooper hydroelectric and navigation system. This includes the production of electricity, navigation, flood control, reforestation, recreational facilities and other related activities.

PUBLIC MEMBERS: 11 of 11

TERM: 7-year staggered terms; appointed by the Governor with the advice and consent of the Senate; 1 from each Congressional District, 1 from each of Berkeley, Georgetown and Horry Counties, 1 at-large and 1 at-large with electric cooperative experience.

CONTACT: 223 N. Live Oak Dr.
Moncks Corner, SC 29641
(803) 899-2121

REAL ESTATE COMMISSION

PURPOSE: The Commission provides for the regulation of the real estate business in South Carolina, licensing real estate brokers, counselors, sales people, appraisers and property managers.

PUBLIC MEMBERS: 9 of 9

TERM: 4-year staggered terms; 6 elected by the Legislative Delegation in each Congressional District, 1 member-at-large by the Commission itself, and 2 members appointed by the Governor with the advice and consent of the Senate.

CONTACT: 2221 Devine St., Suite 530
Columbia, SC 29205
(803) 758-3981

COMMERCE AND INDUSTRY (con't)

STATE FAMILY FARM DEVELOPMENT AUTHORITY, SOUTH CAROLINA

PURPOSE: The Authority was created to undertake programs which assist farmers of the beneficiary class in acquiring agricultural land, improvements and depreciable agricultural property for the purpose of farming.

PUBLIC MEMBERS: 7 of 11

TERM: 4-year terms; appointed by the Governor, members must have experience in farming, agricultural mortgage financing, banking or real estate.

CONTACT: Senate Agriculture and Natural Resources
Rm. 413, Gressette Bld.
P.O Box 142
Columbia, SC 29202
(803) 758-5238

TEXTILE INDUSTRY STUDY COMMITTEE, SOUTH CAROLINA

PURPOSE: This legislative Committee is responsible for making a continuous study of the textile industry in South Carolina.

PUBLIC MEMBERS: 5 of 15

TERM: 2-year terms; appointed by the Governor.

CONTACT: Rm. 303, Gressette Bld.
Columbia, SC 29202
(803) 758-3804

COMMERCE AND INDUSTRY (con't)

TOBACCO ADVISORY COMMISSION, SOUTH CAROLINA

PURPOSE: The Commission conducts and reviews tobacco research in South Carolina including questions relating to health hazards of tobacco. The Commission was created to preserve and strengthen the tobacco industry in South Carolina, promote the export of tobacco, and to recommend appropriate sale schedules for South Carolina Tobacco warehouses.

PUBLIC MEMBERS: 6 of 12

TERM: 2-year staggered terms; appointed by the Governor to include 1 representative of the S. C. Tobacco Warehouse Association, 1 representative from the S. C. Grange, 1 from the S. C. Farm Bureau, 1 from the Peedee Tobacco Warehouse Association, and 2 at-large.

CONTACT: 512 Gressette Bld.
Box 142
Columbia, SC 29202
(803) 758-5735

TOURISM AND TRADE COMMITTEE

PURPOSE: This legislative Committee was created to act as a continuing liaison group to study the programs of tourism in the State and to coordinate the efforts of the State Development Board and South Carolina Department of Agriculture in the development of international agriculture and agro business markets.

PUBLIC MEMBERS: 3 of 9

TERM: 4-year staggered terms; appointed by the Governor.

CONTACT: Box 11488
Columbia, SC 29211
(803) 758-8316

COMMERCE AND INDUSTRY (con't)

WORKMAN'S COMPENSATION LAW, ADVISORY COMMITTEE FOR IMPROVEMENT
OF THE

PURPOSE:	As the title indicates
PUBLIC MEMBERS:	1 of 5
TERM:	5-year staggered terms; appointed by the Governor.
CONTACT:	1800 St. Julian Place Columbia, SC 29204 (803) 758-3251

CRIMINAL JUSTICE

CORRECTIONS, STATE BOARD OF

PURPOSE: The Board, together with the Commissioner, is vested with management and control of the state prison system for adults.

PUBLIC MEMBERS: 6 of 7

TERM: 6-year staggered terms; appointed by the Governor with the advice and consent of the Senate.

CONTACT: 4444 Broad River Rd.
Box 21787
Columbia, SC 29221
(803) 758-6444

CRIME STUDY COMMITTEE, SOUTH CAROLINA

PURPOSE: This legislative study Committee is charged with the responsibility of making a continuous study of criminal administration and crime prevention at all levels.

PUBLIC MEMBERS: 3 of 9

TERM: 2-year terms; appointed by the Governor.

CONTACT: 410 Gressette Bld.
Columbia, SC 29201
(803) 758-5088

CRIME VICTIMS ADVISORY BOARD, SOUTH CAROLINA

PURPOSE: The purpose of the Board is to oversee the administration and approve regulations for operation of a crime victims compensation program.

PUBLIC MEMBERS: 3 of 7

TERM: 5-year staggered terms; appointed by the Governor.

CONTACT: 1026 Sumter St.
Columbia, SC 29201
(803) 758-2353

CRIMINAL JUSTICE (con't)

JUDICIAL SYSTEM STUDY COMMITTEE

PURPOSE: This legislative Committee makes a continuous study of the judicial system of the State.

PUBLIC MEMBERS: 4 of 12.

TERM: 2-year terms; appointed by the Governor.

CONTACT: Rm. 104, Gressette Bld.
P.O. Box 142
Columbia, SC 29202
(803) 758-8500

JUVENILE PAROLE BOARD

PURPOSE: The Board acts as the paroling authority to determine the release of children who have been committed to the Department of Youth Services by the Family Court. The Board also conducts hearings to determine revocations of release for parole violations.

PUBLIC MEMBERS: 10 of 10

TERM: 4-year staggered terms; appointed by the Governor with the advice and consent of the Senate; 1 from each Congressional District and 4 at-large.

CONTACT: SCN Building
1122 Lady St., Suite 500
Columbia, SC 29201
(803) 758-7420

LAW ENFORCEMENT TRAINING COUNCIL, SOUTH CAROLINA

PURPOSE: The Council establishes minimum standards in law enforcement selection and oversees the implementation of a training program for law enforcement officers and others working in the criminal justice system.

PUBLIC MEMBERS: 5 of 12

TERM: 4-year terms; appointed by the Governor.

CRIMINAL JUSTICE (cont')

CONTACT: Criminal Justice Academy, South Carolina
5400 Broad River Rd.
Columbia, SC 29210
(803) 758-6168

PAROLE AND COMMUNITY CORRECTIONS BOARD, SOUTH CAROLINA

PURPOSE: The Board is responsible for investigating the case of every prisoner, to grant paroles and pardons, and to supervise those individuals on problems.

PUBLIC MEMBERS: 7 of 7

TERM: 6-year staggered terms; appointed by the Governor with the advice and consent of the Senate; 1 from each Congressional District and 1 at-large.

CONTACT: 2221 Devine St.
Box 50666
Columbia, SC 29250
(803) 758-8390

YOUTH SERVICES, THE BOARD OF

PURPOSE: The Board is responsible for providing statewide community-based and institutional services related to juvenile delinquency.

PUBLIC MEMBERS: 7 of 7

TERM: 5-year staggered terms; appointed by the Governor with the advice and consent of the Senate, 1 from each Congressional District and 1 at-large.

CONTACT: SCN Building
1122 Lady St., Suite 500
Columbia, SC 29201
(803) 758-7420

EDUCATION

BASIC SKILLS ADVISORY COMMISSION, SOUTH CAROLINA

PURPOSE: The Commission provides recommendations and advice to the Governor, General Assembly and State Board of Education on the implementation of the Basic Skills Assessment Program.

PUBLIC MEMBERS: 7 of 25

TERM: 3-year staggered terms; 1 from each Congressional District and 1 at-large appointed by the Governor.

CONTACT: 605 Rutledge Bld.
Columbia, SC 29201
(803) 758-2251

DEAF AND THE BLIND, SOUTH CAROLINA SCHOOL FOR THE

PURPOSE: The Board of Commissioners oversees the management of the School which includes children who are deaf, blind and multi-handicapped to such an extent that they cannot be educated in the public schools.

PUBLIC MEMBERS: 9 of 11

TERM: 6-year staggered terms; appointed by the Governor, 1 from each Congressional District and 3 at-large including 1 deaf and 1 blind person.

CONTACT: Cedar Spring Station
Spartanburg, SC 29302
(803) 585-7711

EDUCATION (con't)

EDUCATION COUNCIL, SOUTH CAROLINA

PURPOSE: The Council is part of the National Compact for Education (the Education Commission of the States) and founded for the purpose of developing and exchanging education concepts on a mutual basis for the benefit of all participating states.

PUBLIC MEMBERS: 4 of 7

TERM: 4-year terms; appointed by the Governor.

CONTACT: P.O. Box 11450
Columbia, SC 29211
(803) 758-3208

EDUCATION, STATE BOARD OF

PURPOSE: The State Board adopts rules, regulations and minimum standards governing the public school system of the State including the certification of teachers, the selection of courses of study, and selection of textbooks and materials to be used for such study.

PUBLIC MEMBERS: 17 of 17

TERM: 4-year staggered terms; 1 elected by the Legislative Delegation in each Judicial Circuit and 1 appointed at-large by the Governor.

CONTACT: 1429 Senate Street
1006 Rutledge Bld.
Columbia, SC 29201
(803) 758-3291

EDUCATION (con't)

EDUCATIONAL SYSTEM, COMMITTEE TO STUDY STATE

PURPOSE: The legislative Committee makes a continuous study of the State's educational system.

PUBLIC MEMBERS: 3 of 9

TERM: Appointed by the Governor.

CONTACT: Box 142, 205 Gressette Bld.
Columbia, SC 29202
(803) 758-2790

EDUCATIONAL TELEVISION, COMMISSION, SOUTH CAROLINA

PURPOSE: The Commission is charged with the responsibility of developing a statewide education communications system to serve the needs of the people of South Carolina. The Commission also has a closed circuit network in order to transmit programs to public schools, institutions of higher education, and state agencies.

PUBLIC MEMBERS: 7 of 12

TERM: 6-year staggered terms; appointed by the Governor, 1 from each Congressional District and 1 at-large.

CONTACT: 2712 Millwood Ave., Drawer L
Columbia, SC 29205
(803) 758-7201

EDUCATION (con't)

HIGHER EDUCATION INSTITUTIONS: The State of South Carolina has a statewide system of colleges and universities which are governed by boards of trustees. All boards are elected by the General Assembly and interested citizens should contact members of their Legislative Delegation.

Citadel (Charleston) 7 public members (must be Citadel graduate); 6-year staggered terms.

Clemson (Pickens) 6 public members; 4-year staggered terms. Locally, senior citizens can serve on academic department advisory committees and college committees which advise the college deans.

College Board of Trustees: Governs the College of Charleston (Charleston); Francis Marion College (Florence); and Lander College (Greenwood). 18 public members, 1 from each Judicial Circuit; 4-year staggered terms.

Medical University of South Carolina (Charleston) 12 public members; 2 from medical profession; 4-year staggered terms. Locally, the University continuously appoints special ad-hoc committees, study groups, and task forces to advise on various external and internal aspects of its operation.

South Carolina State College (Orangeburg) 8 members; 6-year staggered terms.

University of South Carolina Board of Trustees (Columbia) 16 public members, 1 from each Judicial Circuit; 4-year staggered terms. Aiken Campus, Beaufort Campus, Coastal Carolina College (Conway), Lancaster Campus, Salkehatchie Campus (Allendale), Spartanburg Campus, Sumter Campus, Union Campus.

Winthrop College 7 public members; 6-year staggered terms.

EDUCATION (con't)

HIGHER EDUCATION, SOUTH CAROLINA COMMISSION ON

PURPOSE: The Commission is the higher education coordinating agency; it is responsible for developing and maintaining a long-range plan for higher education and for eliminating duplication of programs and facilities.

PUBLIC MEMBERS: 18 of 18

TERM: 4-year staggered terms; appointed by the Governor; 2 from each Congressional District with the advice and consent of the majority of the Legislative Delegation members from the respective Districts and 1 from each Congressional District upon the recommendation of the majority of the Legislative Delegation members of the respective District.

CONTACT: 1104 Rutledge Bld.
1429 Senate St.
Columbia, SC 29201
(803) 758-2407

JOHN DE LA HOWE SCHOOL, BOARD OF TRUSTEES

PURPOSE: The trustees oversee the operation of the school. The mission of the School is to provide group residential foster care for children age 6-18 who have experienced some type of crisis in their family or community.

PUBLIC MEMBERS: 7 of 7

TERM: 5-year staggered terms; appointed by the Governor with the advice and consent of the Senate.

CONTACT: McCormick, SC 29835
(803) 391-2131

EDUCATION (con't)

LIBRARY, SOUTH CAROLINA STATE

PURPOSE: The Library board is responsible for providing reference and research service to departments and agencies of State government, for developing public libraries all over the State, for establishing and improving institutional libraries and for providing library services for the blind and physically disabled.

PUBLIC MEMBERS: 7 of 7

TERM: 5-year staggered terms; appointed by the Governor, 1 from each Congressional District and 1 at-large.

CONTACT: 1500 Senate St.
Box 11469
Columbia, SC 29211
(803) 758-3181

MUSEUM COMMISSION, SOUTH CAROLINA

PURPOSE: the Commission was created for the express purpose of creating and operating a State Museum reflecting the history, fine arts, scientific and industrial resources of South Carolina.

PUBLIC MEMBERS: 9 of 9

TERM: 4-year staggered terms; appointed by the Governor; 1 from each Congressional District and 3 at-large.

CONTACT: 2221 Devine St.
Columbia, SC 29205
(803) 758-8197

EDUCATION (con't)

OPPORTUNITY SCHOOL, WIL LOU GRAY

PURPOSE: The Board oversees the operation of the School; the purpose of the School is to make education available to adults who did not complete these studies during youth.

PUBLIC MEMBERS: 10 of 14

TERM: 4-year staggered terms; elected by the General Assembly.

CONTACT: West Campus Rd.
West Columbia, SC 29169
(803) 758-2503

TECHNICAL AND COMPREHENSIVE EDUCATION, STATE BOARD FOR

PURPOSE: The Board was created for the purpose of developing an adequate post high school technical training system in South Carolina. The Board also has the sole responsibility for the operation of the South Carolina Fire Academy.

PUBLIC MEMBERS: 8 of 10

TERM: 6-year staggered terms; appointed by the Governor with the advice and consent of the Legislative Delegation in each of the Congressional Districts, 1 from each Congressional District and 2 at-large.

CONTACT: 409 Rutledge Bld.
1429 Senate St.
Columbia, SC 29201
(803) 758-3171

GOVERNMENTAL AFFAIRS

AERONAUTICS COMMISSION, SOUTH CAROLINA

PURPOSE: The Commission's responsibilities are to foster air commerce within the State; to supervise aeronautical activities and facilities within the State; promulgate and enforce rules and regulations regarding the licensing of airplanes, pilots and student-pilots; and to cooperate in the establishment and operation of airports.

PUBLIC MEMBERS: 7 of 7

TERM: 4-year staggered terms; appointed by the Governor with the advice and consent of the Senate; 1 from each Congressional District and 1 at-large.

CONTACT: Columbia Metropolitan Airport
Drawer 1987
Columbia, SC 29202
(803) 758-2766

ARTS COMMISSION, SOUTH CAROLINA

PURPOSE: The Commission was created to stimulate and encourage public interest and participation in the arts and to encourage the study and presentation of the arts throughout the State.

PUBLIC MEMBERS: 9 of 9

TERM: 3-year staggered terms; appointed by the Governor with the advice and consent of the Senate. Appointees are widely known for their professional competence and experience in connection with the arts.

CONTACT: 1800 Gervais St.
Columbia, SC 29201
(803) 758-3442

GOVERNMENTAL AFFAIRS (con't)

BARRIER-FREE DESIGN, BOARD, SOUTH CAROLINA

PURPOSE: The Board is responsible for establishing and enforcing minimum standards and specifications necessary to eliminate architectural barriers to entry and use of governmental buildings, public buildings, and their facilities by the aged, disabled and physically handicapped.

PUBLIC MEMBERS: 6 of 9

TERM: 4-year staggered terms; appointed by the Governor.

CONTACT: 300 Gervais St.
Columbia, SC 29201
(803) 758-7575

CEMETERY BOARD, STATE

PURPOSE: The Board regulates and licenses perpetual care of cemeteries.

PUBLIC MEMBERS: 4 of 5

TERM: 4-year staggered terms; appointed by the Governor.

CONTACT: P.O. Box 11450
Columbia, SC 29211
(803) 758-3208

CONSUMER AFFAIRS, COMMISSION ON

PURPOSE: The Commission has the responsibility of policy making and governance of the Consumer Protection Code and the Department of Consumer Affairs.

PUBLIC MEMBERS: 8 of 11

TERM: 4-year staggered terms; 4 appointed by the Governor with the advice and the consent of the Senate and 4 elected by the General Assembly.

CONTACT: Department of Consumer Affairs
Box 5757
Columbia, SC 29250
(803) 758-2040

GOVERNMENTAL AFFAIRS (con't)

CONSUMER CREDIT, COUNCIL OF ADVISORS ON

PURPOSE: The Council advises the Commission on Consumer Affairs on consumer credit policy.

PUBLIC MEMBERS: 16 of 16

TERM: 4-year staggered terms; appointed by the Governor.

CONTACT: Department of Consumer Affairs
Box 5757
Columbia, SC 29250
(803) 758-2040

DEVELOPMENT BOARD, STATE

PURPOSE: The Board is responsible for planning and carrying out a statewide program for the stimulation of economic activity to develop the potentialities of the State, in particular encouraging industrial development, business and commercial enterprise, agricultural production, transportation, and the utilization and investment of capital within the State.

PUBLIC MEMBERS: 19 of 19

TERM: 5-year staggered terms; appointed by the Governor with the advice and consent of the Senate; 1 from each Congressional District and 3 at-large.

CONTACT: 1301 Gervais St.
Box 927
Columbia, SC 29202
(803) 758-3145

GOVERNMENTAL AFFAIRS (con't)

ELECTION COMMISSION, STATE

PURPOSE: The Commission is charged with the responsibility of the operation of the State's system of Voter Registration. The Commission also conducts a comprehensive statewide training program for poll managers and provides voting information to all citizens.

PUBLIC MEMBERS: 5 of 5

TERM: 4-year staggered terms; appointed by the Governor.

CONTACT: 2221 Devine St.
Box 5987
Columbia, SC 29240
(803) 758-2571

GOVERNMENTAL AFFAIRS (con't)

ETHICS COMMISSION, STATE

PURPOSE: The Commission establishes rules of ethical conduct for public officials and employees and rules for election campaign practices and disclosure of economic interests.

PUBLIC MEMBERS: 6 of 6

TERM: 4-year staggered terms; appointed by the Governor with the advice and consent of the Senate, 1 from each Congressional District.

CONTACT: 545 Dennis Bld.
100 Assembly St.
Columbia, SC 29201
(803) 758-7408

GOVERNOR'S MANSION AND LACE HOUSE COMMISSION

PURPOSE: The Commission is the custodian of the contents of the mansion and the Lace House, approves all alterations, additions or renovations, and may accept funds for the purchase of articles of historic value.

PUBLIC MEMBERS: 6 of 7

TERM: 4-year staggered terms; appointed by the Governor.

CONTACT: 800 Richland St.
Columbia, SC 29201
(803) 758-3452

GOVERNMENTAL AFFAIRS (con't)

HIGHWAYS AND PUBLIC TRANSPORTATION, COMMISSION, STATE

PURPOSE: The Commission is charged with the responsibility of systematic planning, construction, maintenance, and operation of the State Highway System; the administration of motor vehicle and drivers' license laws; and enforcement of traffic laws.

PUBLIC MEMBERS: 18 of 20

TERM: 4-year staggered terms; 1 from each Judicial Circuit elected by the Legislative Delegation of each Circuit; 2 appointed at-large by the Governor.

CONTACT: 955 Park St.
Box 191
Columbia, SC 29202
(803) 758-2716

HUMAN AFFAIRS, COMMISSION OF

PURPOSE: The Commission was created to encourage fair treatment, to eliminate and prevent discrimination, and to foster mutual understanding and respect among all people of the State.

PUBLIC MEMBERS: 19 of 23

TERM: 3-year staggered terms; appointed by the Governor with the advice and consent of the Senate.

CONTACT: 2611 Forest Drive
Box 11300
Columbia, SC 29211
(803) 758-2748

GOVERNMENTAL AFFAIRS (con't)

LOCAL GOVERNMENT STUDY COMMITTEE

PURPOSE: This legislative Committee studies the problems confronting the municipalities and county governments of the State, giving adequate consideration to long-range planning in order to facilitate the orderly development of the State.

PUBLIC MEMBERS: 4 of 12

TERM: 2-year terms; appointed by the Governor.

CONTACT: Division of Local Government
State House
P.O. Box 11867
Columbia, SC 29201
(803) 758-3606

MOTOR VEHICLE MANAGEMENT COUNCIL

PURPOSE: The Council division along with the Division of Motor Vehicle Management has the responsibility of developing and administering a comprehensive State Fleet Management Program.

PUBLIC MEMBERS: 3 of 3

TERM: 4-year staggered terms; appointed by the Budget and Control Board with the advice and consent of the Senate. Members are experienced and noted in the field of transportation.

CONTACT: 1022 Senate Street
Columbia, SC 29201
(803) 758-7816

GOVERNMENT AFFAIRS (con't)

NUCLEAR ADVISORY COUNCIL, GOVERNOR'S

PURPOSE: The Council was created to provide advice and recommendations to the Governor on issues involving nuclear materials and the various programs of the federal government applicable to nuclear waste management.

PUBLIC MEMBERS: 5 of 5

TERM: 4-year terms; appointed by the Governor of whom 1 must be actively involved in environmental protection, 1 experienced in the generation of nuclear power, 1 experienced in nuclear activities other than power, 1 scientist or engineer from the faculty of a higher education institution and 1 at-large.

CONTACT: The Governor's Office
Box 11450
Columbia, SC 29211
(803) 758-3208

POLICY PLANNING AND COORDINATION COMMISSION

PURPOSE: The Commission was created to consider and make recommendations on matters of policy deemed important to the future development of South Carolina as referred to the Commission by the Governor, General Assembly or State Budget and Control Board. The Commission may also consider many matters as may be referred to it by State agencies, private business or industries, educational institutions or private citizens.

PUBLIC MEMBERS: 3 of 3

TERM: Runs congruent with the appointer; 1 appointed by the Governor, 1 by the Lt. Governor and 1 by the Speaker of the House.

CONTACT: P.O. Box 11450
Columbia, SC 29211
(803) 758-3208

GOVERNMENTAL AFFAIRS (con't)

PYROTECHNIC SAFETY, STATE BOARD OF

PURPOSE: The Board is responsible for promulgating regulations relating to the sale of fireworks including the storage and fire safety of such products.

PUBLIC MEMBERS: 4 of 6

TERM: 2-year terms; appointed by the Governor of whom 1 is a fireman, 1 a pyrotechnic retailer and 2 are public members.

CONTACT: 300 Gervais St.
Columbia, SC 29201
(803) 758-8748

REORGANIZATION COMMISSION, STATE

PURPOSE: The Commission is responsible for organizing the executive and administrative agencies and functions of the State to increase the efficiency of such agencies and functions to the fullest extent possible in order to promote economy and reduce the cost of government.

PUBLIC MEMBERS: 5 of 19

TERM: 2-year terms; appointed by the Governor.

CONTACT: 1105 Pendleton St.
Box 11488
Columbia, SC 29211
(803) 758-8743

GOVERNMENTAL AFFAIRS (con't)

RETIREMENT AND PRE-RETIREMENT ADVISORY BOARD, SOUTH CAROLINA

PURPOSE: The Board meets yearly with the Director of the Retirement System and the State Budget and Control Board to review and recommend retirement and pre-retirement programs.

PUBLIC MEMBERS: 2 of 8

TERM: 4-year staggered terms; appointed by the State Budget and Control Board; 1 representing municipal employees, 1 representing county employees, 3 representing state employees--1 of whom shall be retired, 2 representing public school teachers--1 of whom shall be retired, and 1 representing higher education teachers.

CONTACT: Retirement Division
Blatt Bld.
Box 11960
Columbia, SC 29211
(803) 758-8952

TAX BOARD OF REVIEW

PURPOSE: The Board hears appeals with reference to assessments made for the purpose of property taxes.

PUBLIC MEMBERS: 7 of 7

TERM: 4-year terms; appointed by the Governor.

CONTACT: P.O. Box 125
Columbia, SC 29214
(803) 758-2691

GOVERNMENTAL AFFAIRS (con't)

TAX STUDY COMMISSION

PURPOSE: The Commission was created to make a detailed study of the revenue laws of South Carolina for the purposes of promoting simplification, stability and fairness of the revenue laws of South Carolina and recommending appropriate revision thereto.

PUBLIC MEMBERS: 4 of 12

CONTACT: Box 142
Columbia, SC 29202
(803) 758-3797

WOMENS, COMMISSION ON

PURPOSE: The Commission studies the status of women and makes periodic reports to the Governor with its recommendations concerning educational needs and opportunities; it also disseminates materials relating to the rights, responsibilities and status of women.

PUBLIC MEMBERS: 7 of 7

TERM: 4-year staggered terms; appointed by the Governor with the advice and consent of the Senate.

CONTACT: 2221 Devine St.
Box 307
Columbia, SC 29205
(803) 758-3779

HEALTH AND HUMAN SERVICES

AGING, COMMITTEE TO STUDY SERVICES, PROGRAMS AND FACILITIES FOR

PURPOSE: The legislative Committee conducts continuing studies of public and private services, programs, and facilities for the aging in South Carolina and reports its findings and recommendations annually to the South Carolina General Assembly.

PUBLIC MEMBERS: 3 of 9

TERM: 4-year terms; appointed by the Governor.

CONTACT: 305 Gressette Bld.
Box 142
Columbia, SC 29202
(803) 758-3500

AGING, SOUTH CAROLINA COMMISSION ON

PURPOSE: The Commission is responsible for promoting and coordinating services for the aging as well as for implementing and administering federal programs relating to aging. The Commission conducts a statewide educational program on the needs of the aging, ways to meet these needs, and serves as a clearinghouse for information in this field in the State.

PUBLIC MEMBERS: 12 of 14

TERM: 4-year staggered terms; appointed by the Governor, 2 from each Congressional District.

CONTACT: 915 Main St.
Columbia, SC 29201
(803) 758-2576

HEALTH AND HUMAN SERVICE (con't)

ALCOHOL AND DRUG ABUSE, COMMISSION ON

PURPOSE: The Commission is responsible for energizing a statewide system for the delivery of prevention, intervention and treatment services and for planning, coordinating and evaluating all components and services of a comprehensive alcohol and drug abuse prevention and control program.

PUBLIC MEMBERS: 11 of 11

TERM: 4-year staggered terms; 1 from each Congressional District and 5 at-large appointed by the Governor.

CONTACT: 3700 Forest Drive
Columbia, SC 29204
(803) 758-2521

ALCOHOL AND DRUG ABUSE, COMMITTEE TO STUDY PROBLEMS OF

PURPOSE: This legislative Committee was created to make a continuous study of alcohol and drug abuse, the illicit traffic therein and to maintain a consistent and continuous surveillance over the implementation of the State's alcohol and drug programs.

PUBLIC MEMBERS: 4 of 12

TERM: 2-year terms; appointed by the Governor.

CONTACT: see: above

HEALTH AND HUMAN SERVICES (con't)

BLIND, SOUTH CAROLINA COMMISSION FOR THE

PURPOSE: The Commission was established for the purpose of rehabilitating the legally blind and those who have eye conditions that will lead to blindness, and to prevent blindness whenever possible.

PUBLIC MEMBERS: 7 of 7

TERM: 4-year staggered terms; 1 from each Congressional District and 1 at-large appointed by the Governor. Three shall have visual acuity not to exceed 20/200.

CONTACT: 1430 Confederate Ave.
Columbia, SC 29201
(803) 758-3595

CHILDREN'S BUREAU OF SOUTH CAROLINA

PURPOSE: The Bureau accepts children for placement and provides foster care for the children until adoption can be arranged. The Bureau is also the administrator of the Interstate Compact for the Placement of Children.

PUBLIC MEMBERS: 12 of 12

TERM: 4-year staggered terms; appointed by the Governor with the advice and consent of the Senate, 2 from each Congressional District.

CONTACT: 3700 Forest Drive, Suite 400
Columbia, SC 29204
(803) 758-2702

HEALTH AND HUMAN SERVICE (con't)

FOSTER CARE OF CHILDREN, SOUTH CAROLINA ADVISORY BOARD FOR REVIEW OF

PURPOSE: The Board was created to review and coordinate the activities of local review boards and make recommendations to the General Assembly with regard to foster care policies, procedures and deficiencies of public and private agencies which arrange foster care of children.

PUBLIC MEMBERS: 16 minimum

TERM: Same as term of local review board; chairperson of local board serves on state board; the 5 members of the 12 local boards are appointed by the Governor on recommendation of the Legislative Delegation.

CONTACT: 2221 Devine St., Rm. 418
Columbia, SC 29205
(803) 758-3953

HEALTH AND ENVIRONMENTAL CONTROL, SOUTH CAROLINA BOARD OF- (DHEC)

PURPOSE: The Board supervises the work of the South Carolina Department of Health and Environmental Control. The Board investigates the causes of communicable and epidemic diseases and attempts to prevent such diseases; protects the public's health, licenses hospitals and nursing facilities, and so forth.

PUBLIC MEMBERS: 7 of 7

TERM: 4-year staggered terms; appointed by the Governor with the advice and consent of the Senate; 1 from each Congressional District and 1 at-large.

CONTACT: 2600 Bull Street
Columbia, SC 29201
(803) 758-5654

Note: In addition to the State Board, there are also advisory committees to the S.C. Department of Health and Environmental Control (DHEC) on specific topics. These committees or councils are listed below.

HEALTH AND HUMAN SERVICES (con't)

DHEC - EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL, STATE

PURPOSE: To assist in the development of standards and regulations related to emergency medical services and to recommend policies, programs, and activities for improvement of emergency medical services in South Carolina.

PUBLIC MEMBERS: 2 of 35

TERM: 3-year terms; appointed by the Governor.

DHEC - ENVIRONMENTAL QUALITY CONTROL, CITIZENS ADVISORY COMMITTEE FOR

PURPOSE: The Committee deals with the public input in the development of policies and regulations related to air and water pollution, solid and hazardous wastes.

PUBLIC MEMBERS: 3 of 12

TERM: 3-year staggered terms; 3 appointed by the Governor, 3 persons chosen by environmental interest groups; 1 public official from the councils of government, the mayors, and the county administrators, 1 from the South Carolina Department of Agriculture, 1 from small business and 1 from the S. C. Chamber of Commerce.

DHEC - FAMILY PLANNING ADVISORY COUNCIL, STATEWIDE

PURPOSE: Input from citizens, interested groups, and other health providers to advise professional staff who might make decisions based on an inadequate assessment or a misunderstanding of needs.

PUBLIC MEMBERS: 15 of 25

TERM: 2 years; selected by the district council

HEALTH AND HUMAN SERVICES (con't)

DHEC - GOVERNOR'S COUNCIL ON PHYSICAL FITNESS

PURPOSE: The Council encourages each county to support and promote good health and physical fitness programs and to encourage citizens to actively participate in organized health and physical fitness programs.

PUBLIC MEMBERS: 17 of 17

TERM: 4-year terms; appointed by the Governor.

DHEC - HEARING AID DEALERS AND FITTERS, COMMISSION OF

PURPOSE: To guide, advise and make recommendations to the Board regarding hearing aids.

PUBLIC MEMBERS: 7 of 8

TERM: 4-year staggered, appointed by the Governor with the advice and consent of the Senate.

DHEC - HOME HEALTH SERVICES STATE ADVISORY COUNCIL

PURPOSE: The Council advises the Department of Health and Environmental Control, Home Health Services Program staff, serves as liaison with other health care providers and the public and assists in the distribution of public information about home health services.

PUBLIC MEMBERS: 27 members; public members vary

TERM: 3-year staggered terms; 1 from each of the 15 public health district services advisory councils, and 1 from each of the following groups: S. C. Departments of Mental Health, Vocational Rehabilitation, Social Services; Commission on Aging; Division of Health and Human Services of the Office of the Governor; S. C. Medical Association; S. C. Nurses Association; S. C. Chapter of the National Association of Social Workers; S. C. Speech and Hearing Association; S. C. Occupational Therapy Association; Department of Mental Retardation; S. C. Physical Therapy Association--selected by the Commissioner of each.

HEALTH AND HUMAN SERVICES (con't)

DHEC - HOSPITAL ADVISORY COMMITTEE

PURPOSE: Gives advice on matters pertaining to enforcement of licensing regulations for hospitals and related facilities and the construction of community mental health centers, hospitals, medical facilities, and facilities for mentally retarded.

PUBLIC MEMBERS: 15 of 32

TERM: 4-year staggered terms; appointed by the Governor.

DHEC - NOISE ADVISORY COUNCIL

PURPOSE: The Council helps to identify the need for local noise control, assists in the development of community noise control programs, and reviews and approves all policies and standards for noise control.

PUBLIC MEMBERS: 12 of 12

TERM: indefinite

DHEC - RENAL PROGRAM, ADVISORY COOUNCIL FOR

PURPOSE: This Council provides advice on the operation of the State program on end-stage kidney disease which requires dialysis or transplantation.

PUBLIC MEMBERS: 12-13 members; public members vary

TERM: terms vary; appointed by the Commissioner of South Carolina Department of Health and Environmental Control.

DHEC - RURAL WATER AND SEWER GRANTS ADVISORY COMMITTEE

PURPOSE: To determine the recipients of the funding for Rural Water and Sewer Grants.

PUBLIC MEMBERS: 6 of 7

TERM: 3-year staggered terms; appointed by the Governor with advice and consent of the Senate, 1 from each Congressional District.

HEALTH AND HUMAN SERVICES (con't)

NURSING HOME ADMINISTRATORS, STATE BOARD OF EXAMINERS FOR

PURPOSE: The Board establishes qualification criteria for nursing home administrators and conducts a continuous study of standards.

PUBLIC MEMBERS: 1 of 9

TERM: 3-year staggered terms; appointed by the Governor, 3 of whom shall be Nursing Home Administrators, 1 shall be a Hospital Administrator, 1 a Medical Doctor or Nursing Educator, and 1 shall be a public member.

CONTACT: 2221 Devine St.
Box 11477
Columbia, SC 29211
(803) 758-3652

SOCIAL SERVICES, BOARD OF

PURPOSE: The Board is responsible for the operation of the South Carolina Department of Social Services. The Department administers federal programs in South Carolina such as the Supplemental Security Income Program, Food Stamp Program, and Aid to Families with Dependent Children, as well as implementing and enforcement of South Carolina laws and regulations. Other responsibilities include establishing standards for daycare centers, boarding homes for adults, institutions or family homes engaged in the business of receiving children for care or maintenance.

PUBLIC MEMBERS: 7 of 7

TERM: 5-year staggered terms; elected by the General Assembly, 1 from each Congressional District and 1 at-large.

CONTACT: North Tower Complex
1535 Confederate Ave. Ext.
(803) 758-3244

HEALTH AND HUMAN SERVICE (con't)

SOCIAL SERVICES ADVISORY COMMITTEE, STATE

PURPOSE: The legislative Committee acts in an advisory capacity by making recommendations in relation to carrying out the provisions of Public Law 93-647 (Title XX).

PUBLIC MEMBERS: 10 of 21

TERM: 4-year terms; appointed by the Governor, 1 from each Regional Council of Governments.

CONTACT: Room 424, 1205 Pendleton St.
Columbia, SC 29201
(803) 758-7614

VOCATIONAL REHABILITATION, STATE AGENCY OF

PURPOSE: The Agency is charged with the responsibility of providing vocational rehabilitation services for mentally or physically handicapped persons who have a substantial handicap to employment. The Agency works with school districts and institutions or other agencies and also operates two residential alcoholic rehabilitation centers.

PUBLIC MEMBERS: 7 of 7

TERM: 7-year staggered terms; appointed by the Governor upon the advice and consent of the Senate, 1 from each Congressional District and 1 at-large.

CONTACT: 301 Landmark Center
3600 Forest Dr., Box 4945
Columbia, SC 29204
(803) 758-2338

NATURAL RESOURCES

COASTAL COUNCIL, SOUTH CAROLINA

PURPOSE: The Council was established to develop and implement a comprehensive management program for the eight coastal counties of South Carolina. Coastal counties are: Beaufort, Berkeley, Charleston, Colleton, Dorchester, Georgetown, Horry and Jasper.

PUBLIC MEMBERS: 1 of 18

TERM: 4-year terms; 1 from each Congressional District elected by the Legislative Delegation of the District, and 1 from each of the coastal counties appointed by the county governing body.

CONTACT: 1116 Bankers Trust Tower
Columbia, SC 29201
(803) 758-8442
or
19 Hagood St., Summerall Ctr.
Charleston, SC 29403
(803) 792-5808

FOREST FIRE COMPACT COMMISSION, SOUTHEASTERN STATES

PURPOSE: The Commission is part of a compact of southeastern states for the purpose of promoting effective prevention and control of forest fires.

PUBLIC MEMBERS: 2 of 5

TERM: 3-year terms; appointed by the Governor.

CONTACT: P.O. Box 11450
Columbia, SC 29211
(803) 758-3208

NATURAL RESOURCES (con't)

FORESTRY COMMISSION, SOUTH CAROLINA STATE

PURPOSE: The Commission operates the statewide system of fire detection and reporting, four tree-seedling nurseries, four state forests, renders advise and direct assistance to land owners in the proper management and utilization of forest lands; and provides educational information to the general public.

PUBLIC MEMBERS: 8 of 9

TERM: 6-year staggered terms; appointed by the Governor, 2 lumbermen, 1 farmer, 2 appointed with the advice and consent of the Senate and 3 at-large.

CONTACT: Box 21707, 5500 Broad River Road
Columbia, SC 29221
(803) 758-6900

NATURAL RESOURCES (con't)

MIGRATORY WATERFOWL COMMITTEE, SOUTH CAROLINA

PURPOSE: The Committee is charged with the responsibility of selecting the design of the South Carolina Waterfowl Stamp annually, promulgating regulations governing the sale and use of said stamp and its prints.

PUBLIC MEMBERS: 2 of 9

TERM: 3-year terms; appointed by the Governor.

CONTACT: Senate Agriculture and Natural Resources
Rm. 413
Gresette Bld.
Columbia, SC 29202
(803) 758-5238

WATER RESOURCES COMMISSION, SOUTH CAROLINA

PURPOSE: The Commission was created for the purpose of formulating a coordinated, integrated, state water resource policy.

PUBLIC MEMBERS: 10 of 18

TERM: 3-year staggered; appointed by the Governor as follows: 3 representing the interests of agriculture, 3 representing the interests of municipalities, and 3 representing the interests of industry, and 1 representing the interest of salt water.

CONTACT: Box 4515
3830 Forest Dr.
Columbia, SC 29204
(803) 758-2514

NATURAL RESOURCES (con't)

WILDLIFE AND MARINE RESOURCES COMMISSION

PURPOSE: The Commission is the governing body for the South Carolina Department of Wildlife and Marine Resources. As such it has the responsibility of continuously investigating the game and fish conditions of the State and the laws relating thereto.

PUBLIC MEMBERS: 7 of 9

TERM: 6-year staggered terms; appointed by the Governor with the advice and consent of the Senate, 1 from each Congressional District and 1 at-large.

CONTACT: Dennis Building
Box 167
Columbia, SC 29202
(803) 758-0059

III. LOCAL BOARDS, COMMISSIONS AND COMMITTEES

AGRICULTURAL STABILIZATION AND CONSERVATION SERVICES, COUNTY COMMITTEES

PURPOSE: The county committees oversee the administration of all programs of the Agricultural Stabilization and Conservation Services of the U. S. Department of Agriculture at the county level, including conservation, market quotas, setasides, clear water and the like.

PUBLIC MEMBERS: 3

TERM: 3-year staggered terms; elected by community committees which are elected by local farmers.

CONTACT: Call the Agricultural Stabilization and Conservation Services county office or your county's Farm Bureau office.

DHEC-DISTRICT ADVISORY BOARD

PURPOSE: There are 15 health service districts in South Carolina. Many of the districts have a board which advises the District Medical Director and his staff on the operation of all public health programs in the district.

PUBLIC MEMBERS: Varies in each of the 15 public health districts.

TERM: Varies in each of the 15 public health districts; some are appointed by county councils and some by county legislative delegations.

CONTACT: Contact your county health department.

LOCAL BOARDS, COMMISSIONS AND COMMITTEES (con't)

DHEC-FAMILY PLANNING ADVISORY COUNCIL, DISTRICT

PURPOSE: There are 15 health services districts in South Carolina. A state wide advisory council is responsible for advising professional staff on the family planning needs of the state. Each district has a local advisory committee which advises the local staff on needs, activities, procedures, and publicity at the local level.

PUBLIC MEMBERS: 25 maximum; public members vary in each of the 15 councils.

TERM: Indefinite

CONTACT: Contact your local county health department.

DHEC-HOME HEALTH SERVICES ADVISORY COMMITTEE, DISTRICT

PURPOSE: There are 15 public health service districts in South Carolina, and there is a state advisory council which advises DHEC about the services that are needed statewide. In addition, there is an advisory committee in each of the 15 districts. The local committee advises the district home health services staff on needs, activities, procedures, publicity in each of the districts.

PUBLIC MEMBERS: 12-15; public members vary.

TERM: Indefinite.

CONTACT: Contact your local county health department.

LOCAL BOARDS, COMMISSIONS AND COMMITTEES (con't)

FOSTER CARE REVIEW BOARD, LOCAL

PURPOSE: Local Foster Care Review Boards are responsible for periodically reviewing the status of children in foster care with the ultimate aim of providing a permanent home for all children. There are 12 local boards around the State, the chairperson of whom serves on the South Carolina Advisory Board for Review of Foster Care of Children.

PUBLIC MEMBERS: 5 of 5

TERM: Terms vary; appointed by the Governor on recommendation of the Legislative Delegations in each area.

CONTACT: Call the Department of Social Services for your county.

LOCAL BOARDS, COMMISSIONS AND COMMITTEES (con't)

HEALTH SYSTEMS AGENCIES

PURPOSE: These Agencies (HSAs) are governmentally created and federally funded nonprofit corporations established for comprehensive health planning, the review of grant applications by public and private agencies for health programs, and the development of local health resources through grants or contracts with public or private organizations or persons. it is the purpose of HSAs to promote health of area residents, regardless of income through planning, development and oversight programs. S. C. is divided into 5 health service areas each served by an HSA (one shared with Georgia). Each HSA is governed by a board of directors, the majority of which are consumer or public representatives. Depending on Congressional funding, these Agencies may be phased out after fiscal year 1983.

PUBLIC MEMBERS: 10-30 members of which at least 51% must be public members.

TERM: Indefinite; public members must be consumers of home health agency services.

CONTACT: Office of the Governor
Division of Health and Human Services
1205 Pendleton St.
Columbia, SC 29201
(803) 758-7886

NOTE: HSAs are targeted for severe Federal funding cuts in 1983 which will necessitate the closing of many of their number.

LOCAL BOARDS, COMMISSIONS AND COMMITTEES (con't)

MENTAL HEALTH BOARDS, COMMUNITY

PURPOSE: There are 17 Mental Health Clinics and Centers scattered around the State (see below). Each is governed by a community mental health board. The Board plans and administers the program of each center.

PUBLIC MEMBERS: 7-15

TERM: 4-year staggered terms; appointed by the Governor upon the recommendation of the majority of the members of the Legislative Delegation of the counties participating.

Aiken-Barnwell (Aiken)
Anderson-Oconee-Pickens (Anderson)
Bichman Center (Greenwood)
Berkeley County (Moncks Corner)
Catawba (Rock Hill)
Charleston Area (Charleston)
Coastal Empire (Beaufort)
Columbia Area (Columbia)
Greenville (Greenville)
Lexington County (West Columbia)
Orangeburg Area (Orangeburg)
Pee Dee (Florence)
Santee-Wateree (Sumter)
South Greenville (Greenville)
Spartanburg Area (Spartanburg)
Tri-County (Bennettsville)
Waccamaw Center (Conway)

CONTACT: Call the Mental Health Center nearest to you.

LOCAL BOARDS, COMMISSIONS AND COMMITTEES (con't)

REGIONAL COUNCILS OF GOVERNMENT

PURPOSE:

The purpose of the Councils is to enable municipalities and counties acting individually or in concert to preserve and enhance their present advantages, to overcome their present handicaps, and to prevent or minimize such future problems as may be foreseen. The Regional Councils of Government are grouped in accordance with the following geographic areas:

- 1 - Anderson, Cherokee, Greenville, Oconee, Pickens, Spartanburg
- 2 - Abbeville, Edgefield, Greenwood, Laurens, McCormick, Saluda
- 3 - Chester, Lancaster, Union, York
- 4 - Fairfield, Lexington, Newberry, Richland
- 5 - Allendale, Aiken, Bamberg, Barnwell, Calhoun, Orangeburg
- 6 - Clarendon, Kershaw, Lee, Sumter
- 7 - Chesterfield, Darlington, Dillon, Florence, Marion, Marlboro
- 8 - Georgetown, Horry, Williamsburg
- 9 - Berkelye, Charleston, Dorchester
- 10 - Beaufort, Colleton, Hampton, Jasper

TERM:

Terms of membership are decided at the local level. Call your county council for more information.

LOCAL BOARDS, COMMISSIONS AND COMMITTEES (con't)

SCHOOL ADVISORY COUNCILS

PURPOSE: The Councils are to assist in the preparation of an Annual School Report which is, in reality, an annual plan for school improvement. There is a Council in every school in the State, and, in addition to the parents, teacher, and student members required by law, there is also an opportunity for citizens to serve as appointed members.

PUBLIC MEMBERS: One-third of the Council may be appointed.

TERM: 1-2 years depending on the Council; appointed by the principal of each school.

CONTACT: Your local school.

SOCIAL SERVICES, COUNTY BOARD OF

PURPOSE: The County Boards oversee the implementation of state programs at the local level such as the Food Stamp Program, Aid to Families with Dependent Children, etc., as well as the implementation and enforcement of South Carolina laws and regulations.

PUBLIC MEMBERS: Size of the boards varies.

TERM: 3-year terms, appointed by the Governor upon recommendations of a majority of the county Legislative Delegation including the Senator.

CONTACT: Call the Department of Social Services' office in your county.

LOCAL BOARDS, COMMISSIONS AND COMMITTEES (con't)

TECHNICAL AND COMPREHENSIVE EDUCATION, AREA COMMISSIONS

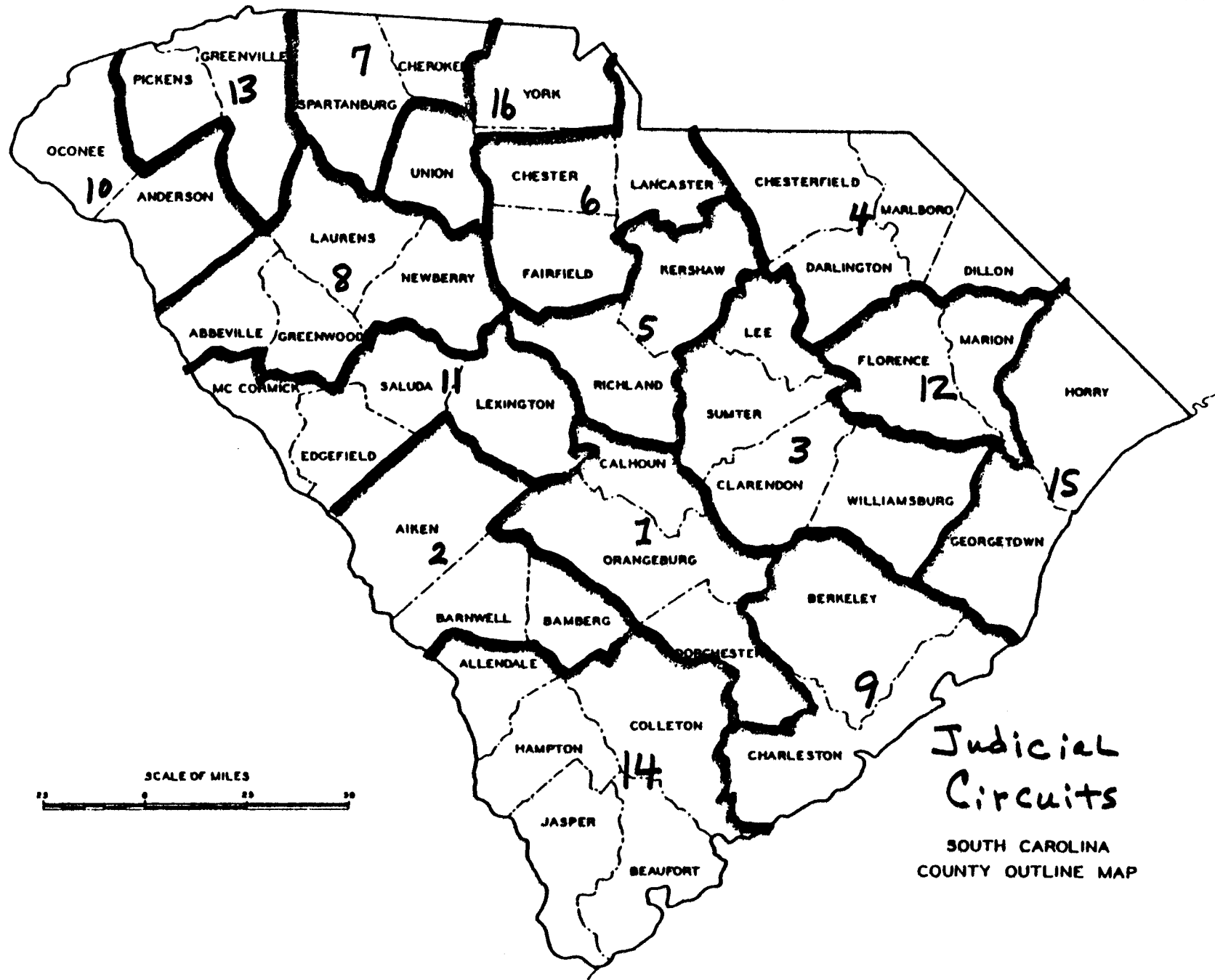
PURPOSE: There are 16 TEC centers around the State, each governed by an Area Commission (Denmark and Beaufort are the exceptions; they are governed by the State Board of Technical and Comprehensive Education.) The Area Commissions assist in identifying the technical education needs of their area and in overseeing the training system for their area. Listed below are the 16 TEC centers.

Aiken
Beaufort
Chesterfield-Marlboro (Cheraw)
Denmark
Florence-Darlington (Florence)
Greenville
Horry-Georgetown (Conway)
Midlands (Columbia)
Orangeburg-Calhoun (Orangeburg)
Piedmont (Greenville)
Spartanburg
Sumter Area
Tri-County (Pendleton)
Trident (Charleston)
Williamsburg (Kingstree)
York (Rock Hill)

PUBLIC MEMBERS: The Commissions generally consist of 9 members; appointed by the Governor with the advice and consent of the Senate and the Legislative Delegation from the counties in the Area Commission.

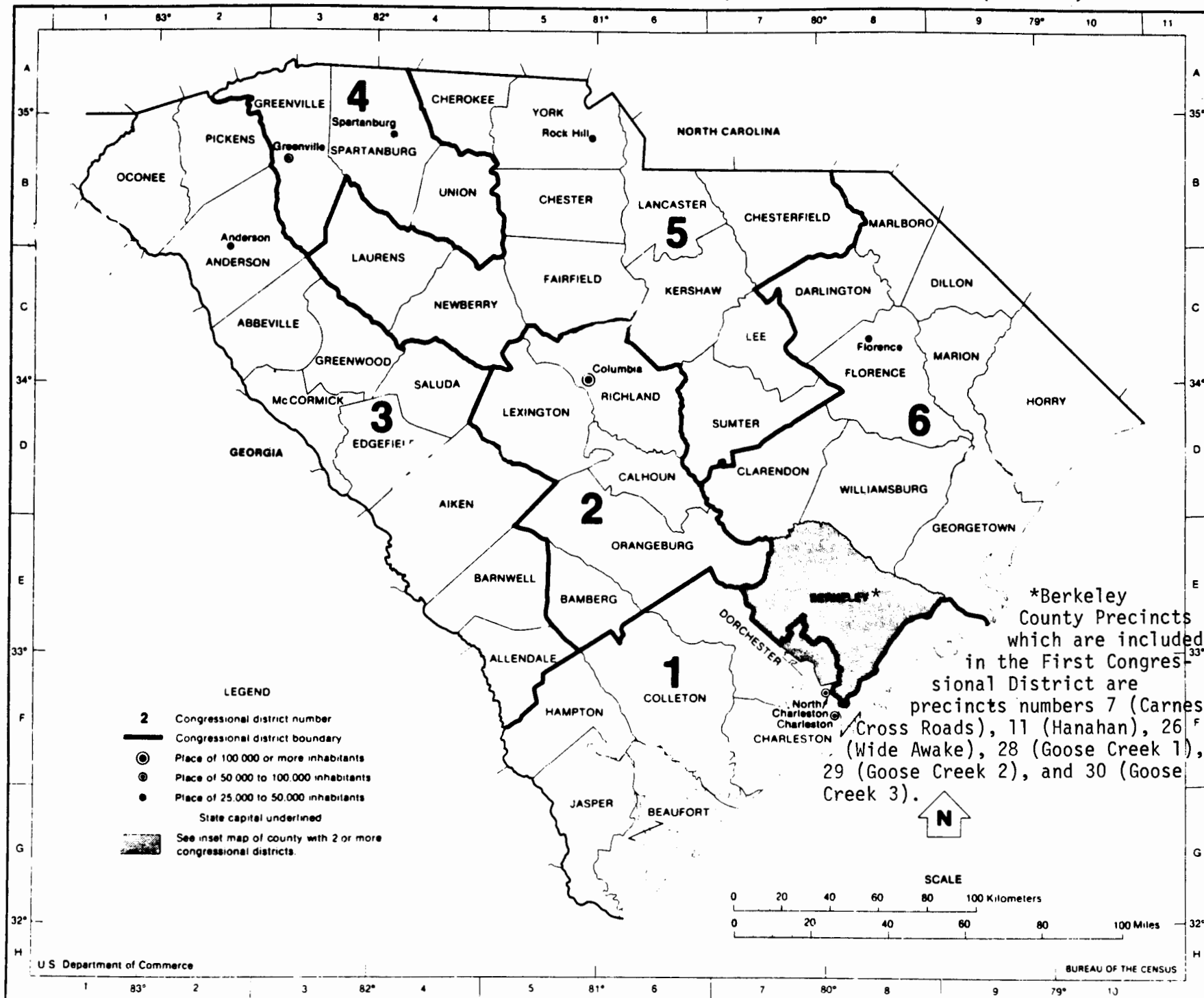
TERM: 3-4 years.

CONTACT: Contact either your local TEC center or Legislative Delegation.



SOUTH CAROLINA — Congressional Districts, Counties, and Selected Places — (6 Districts)

SOUTH CAROLINA — Congressional Districts, Counties, and Selected Places — (6 Districts)



PROJECT SUPPORT

Support for the Citizen Representation Project has been provided by the Levi Strauss Foundation and AARP.

American Association of Retired Persons

The American Association of Retired Persons is a nonprofit, nonpartisan organization dedicated to helping older Americans achieve lives of independence, dignity, and purpose. By providing a wide range of direct member benefits and services and a host of community service programs and activities, the Association has become the nation's largest organization of older citizens.

The Consumer Affairs Section of the AARP Program Department aids older consumers in the battle against inflation by assisting them in becoming better informed consumers, and in making their concerns known to government and the private sector.

Materials and programs are developed for use by individuals and community groups, including more than 5,000 RTA units and AARP chapters nationwide. Support for these programs is provided by the Association, government agencies, and private sources.

Materials produced by the Consumer Affairs Section, including the manual *Representing the Consumer: Strategies for Effective Board Participation*, are available in limited quantities at no charge from: Consumer Affairs Section, AARP Program Department, 1909 K Street, N.W., Washington, D.C. 20049.

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